

Job Opportunities

Pakistan Reinsurance Company Limited (PRCL) the sole Pakistan based reinsurer in the public sector invites applications for the following posts on contract basis at its Head Office in Karachi, from candidates with a track record of consistent high performance with the following qualifications and experience.

1. MANAGER (UNDERWRITING) - 02 POSTS

Qualification and Experience:

B.Sc. Engineering (Civil / Mechanical) / MBA from a reputable university recognized by HEC or M.Sc. in Risk Management and Insurance from a foreign university with Associate Risk Management (ARM) / Chartered Insurer (ACII or FCII) or Associate Member of the Pakistan Society of Actuaries with minimum 7 years experience including 3 years in Risk Management, Reinsurance or related fields in an insurance organization. Must have excellent written and oral English language and Computer skills. The detailed key result areas / principal duties are as follows:

- Participation in the development of underwriting policies and procedures
- Constant review of underwriting results submitted through quarterly accounts. Review of investigation by Risk Management and Research department
- Risk Analysis (both facultative and treaty), evaluation of exposures, pricing (based on a firm understanding of loss rating techniques)

Age: Maximum 40 years

2. DEPUTY MANAGER (IT / BUSINESS ANALYST) - 01 POST

Qualification and Experience:

4 year BS or Master in Computer Science / Engineering from a reputable university recognized by HEC, CFA candidate will be preferred. The candidate must possess 4 to 5 years experience and should have thorough knowledge in the following:

- System Analysis and Designs
- Coding programs / technologies
- Hands on experience on .NET, J2EE, C#, VB, ASP.NET, DB2, SQL, MySQL, IBM Visual Age for JAVA, IBM Web Sphere Studio, Eclipse, ER Studio and Crystal Reports. Experience on IBM iSeries / AS400 will be preferable.
- Development and implementation of Insurance and Investment applications

Age: Maximum 30 years.

3. ASSISTANT MANAGER (UNDERWRITING) - 2 POSTS

Qualification and Experience:

M.Sc. in Risk Management and Insurance from a foreign university or MBA (Finance or Marketing) from a reputable university recognized by HEC, with ACII and minimum 5 years experience preferably in the insurance and reinsurance sector. Must have excellent written and oral English language and Computer Skills. The detailed key result area / principal duties are as follows:

- Development of underwriting policies and procedures
- Constant review of underwriting results submitted through quarterly accounts. Review of investigation by Risk Management and Research department
- Risk Analysis (both facultative and treaty), evaluation of exposures, pricing (based on a firm understanding of loss rating techniques)

Age: Maximum 30 years

4. ASSISTANT MANAGER (HUMAN RESOURCE) - 01 POST

Qualification and Experience:

MBA (Human Resource) from a reputable university recognized by HEC with minimum 5 years experience of Human Resource in a reputable organization. Must have excellent written and oral English language and Computer Skills.

Tenure:

- The contract for the above mentioned posts shall be initially for two years, renewable / extendable with mutual consent.
- Age limit and experience may be relaxed in exceptional cases.
- Market based salary package, commensurating with candidate's qualification and experience will be offered. No TA / DA will be admissible for the purpose of test / interview. Only short-listed candidates shall be called for a written test. Those candidates who will qualify the written test will be called for interview along with educational certificates / testimonial in original.
- The candidates possessing above qualification and experience may send their applications along with complete resume and attested photo copies of testimonials, recent passport size photograph, CNIC, Domicile Certificate and Telephone / Cell Contact number by **29-6-2009** at the following address:

Executive Director (Human Resource)

Pakistan Reinsurance Company Limited
PRC Towers, 32-A, Lalazar Drive, M. T. Khan Road, Karachi, Pakistan. Tel: 9202916

The detailed key result area / principal duties are as follows:

- Formulation of Human Resource policies and procedures manual
- Smooth implementation of restructuring initiatives, with particular focus on change management initiatives
- Job Evaluation System, recruitment, promotion, transfer, annual increment and other related issues

Age: Maximum 30 years

5. ASSISTANT MANAGER (INVESTMENT) - 01 POST

Qualification and Experience:

MBA (Finance) from a reputable university recognized by HEC or ACMA with minimum 2 years experience in funds management / investment / treasury from a reputable organization. Must have command over written and oral English language and computer skills. Candidates having experience of dealing in corporate affairs would be given preference.

Age: Maximum 30 years

6. ASSISTANT MANAGER (AUDIT) - 01 POST

Qualification and Experience:

MBA (Finance) / CA (Finalist) / ACMA with minimum 5 years audit experience preferably in the field of insurance and reinsurance.

Age: Maximum 30 years

7. ASSISTANT MANAGER (FINANCE AND ACCOUNTS) - 01 POST

Qualification and Experience:

4 year Bachelor degree from a reputable university recognized by HEC, with CA Foundation Exam cleared with Article period completed and two years experience preferably in the insurance industry, or ACMA / MBA (Finance) with minimum 5 years in Finance and Accounts, preferably in the insurance industry.

Age: Maximum 30 years

8. PROGRAMMER - 02 POSTS

Qualification and Experience:

4 year BS (Computer Science / Engineering) from a reputable university recognized by HEC with 2 years experience particularly in:

- .NET, J2EE, C#, ASP.NET, COBOL, RPG, DB2, SQL, Oracle and Crystal Reports
- Experience on IBM iSeries / AS400

Age: Maximum 30 years

9. NETWORK ADMINISTRATOR - 01 POST

Qualification and Experience:

4 year BS (Computer Engineering) from a reputable university recognized by HEC with MCSE certification with minimum 3 years experience in the following:

- Installing, setting up, monitoring and trouble shooting, backup and disaster recovery of local area network (LAN)
- Strong knowledge and hands on experience of Windows Server 2008 / 2003, ISA Server / Exchange Server, Active Directory, Antivirus installation and configuration
- Hardware, Network and Software helpdesk services for end users
- Application of network policies and rules as per IT policy and procedures

Age: Maximum 30 years